

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION



INVITATION FOR PROPOSALS FROM SUITABLY QUALIFIED AND ACCREDITED SERVICE PROVIDERS TO PROVIDE VEHICLE SERVICE, MAINTENANCE AND REPAIRS CONTRACT FOR A PERIOD OF THREE (3) YEARS TO DTPC

REF NO.: DTP/RFP/22/COR/10/2014

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC wishes to enter into a three year maintenance contract with a suitably qualified and accredited Service Provider(s) who are registered with Retail Motor Industry (RMI) or having similar accreditation who will ensure that the DTPC vehicles (i.e. Toyota, VW, Hino, Multiservice (water tanker), Mercedes, Nissan, Titron (trailer) and Tata are maintained at optimal working standards. Effective proactive, predictive and preventative programmes must be implemented to minimise reactive maintenance. The contract must include vehicle maintenance, servicing, repairs and vehicles wash facility. The contract may be awarded to multiple Service Providers.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2011 using the 80/20 preference point system where 80 points will be reserved for price only and 20 points reserved for preference points as per the B-BBEE verification certificates or EME letters.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will be available **from Monday, 8 December 2014** until **Wednesday, 17 December 2014** during the weekdays (Mon – Fri) between 08h30 and 16h00, at Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable fee of **R 500.00** (five hundred Rands) must be paid prior for the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, “**DTP/RFP/22/COR/10**” and **must clearly identify the Bidder**, e.g. “**ABC Consortium**”. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, La Mercy, KZN on **Thursday, 18 December 2014 at 13:00**.

Enquiries should be directed to Vanishree Naidoo via email: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on **Friday, 23 January 2015**. Documents should be clearly marked “**PROPOSALS TO PROVIDE VEHICLE SERVICE, MAINTENANCE AND REPAIRS CONTRACT FOR A PERIOD OF THREE (3) YEARS TO DTPC**”

29° South, 7 Umsinsi Junction, La Mercy, KwaZulu-Natal, 4399
Tel: 032 814 0000 | Fax: 032 814 0100 | Email: info@dubetradeport.co.za | Web: www.dubetradeport.co.za