

# REQUEST FOR PROPOSALS

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## INVITATION FOR PROPOSALS FOR THE MAINTENANCE AND SUPPORT OF THE CCTV SURVEILLANCE SYSTEM IN THE DTPC PRECINCT FOR THREE (3) YEARS

**REF NO.: DTP/RFP/41/PRO/11/2017**

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to [www.dubetradeport.co.za](http://www.dubetradeport.co.za) for more information on DTPC.

DTPC would like to enter into a maintenance and support services contract with a suitably qualified, experienced and accredited service provider who will ensure that the Closed Circuit Television (CCTV) Surveillance System (which is mostly Avigilon system) and all related infrastructure is maintained to ensure that uptime deliverables are met. The CCTV surveillance system is an integral part of the security systems within the entire DTPC precinct and is an effective means of tracking and tracing people movement.

The CCTV surveillance system is used to assist in the detection and prosecution of criminal activities within the entire DTPC precinct. The CCTV surveillance system is monitored by DTPC and used by both DTPC and its Tenants.

It is a condition of this bid that the tenderer must subcontract a minimum of 35% to an Exempted Micro Enterprises (EME) or Qualifying Small Enterprises (QSE) which is at least 51% owned by black people.

### EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed first, and thereafter price and preference points for all compliant and responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

### REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will be available from **11 December 2017 to 20 December 2017** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4<sup>th</sup> floor, 29° South, Dube City, Dube TradePort, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R1, 000.00** (one thousand Rands) must be paid prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. The DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, **“RFP/41/PRO/11”** and **must clearly identify the Bidder**, e.g. **“ABC Consortium”**. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

#### **Dube TradePort Corporation banking details:**

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, Dube City, Dube TradePort, La Mercy, KZN on **21<sup>st</sup>**

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**December 2017 at 13h00 and 09<sup>th</sup> January 2018 at 13h00. Bidders are ONLY required to attend one of the briefing sessions.**

Enquiries should be directed via email: [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za)

## **CLOSING TIME & DATE FOR SUBMITTING RESPONSES**

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **23<sup>rd</sup> JANUARY 2018**. Documents should be clearly marked “**Proposals for the Maintenance and Support of the CCTV Surveillance System in the DTPC Precinct for three (3) years**”