

# REQUEST FOR PROPOSALS

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## INVITATION FOR PROPOSALS FOR THE PROVISION OF DUBE TRADEPORT AIROAD FLEET SERVICE, MAINTENANCE AND REPAIRS CONTRACT FOR A PERIOD OF THREE (3) YEARS

**REF NO.: DTP/RFP/10/CAR/07/2017**

Dube TradePort Corporation (DTPC) is a provincial public entity (section 3C in terms of the Public Finance Management Act). Refer to [www.dubetradeport.co.za](http://www.dubetradeport.co.za) for more information on Dube TradePort Corporation.

The AiRoad business is based at Dube TradePort Cargo Terminal and operates between airports and from airport to customer and vice versa within South Africa.

The DTPC wishes to enter into a three year maintenance contract with a suitably qualified, experienced and accredited Service Provider(s) who are registered with Retail Motor Industry (RMI) who will ensure that the Dube AiRoad Fleet is maintained at an acceptable working standard.

This will include the following but not limited to:

- Effective proactive, predictive and preventative programmes must be implemented to minimise reactive maintenance;
- Maintenance, servicing, tyre repair/replacement;
- Breakdown service, tarpaulin repairs; and
- Truck wash service at the service provider's premises.

It is a condition of this bid that the tenderer must subcontract a minimum of 30% of the contract to an EME company.

## EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality, including site visit will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

## REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from, **11<sup>th</sup> September 2017** to **20<sup>th</sup> September 2017** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of R 1000.00 (One thousand Rands) must be paid via EFT prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, "**RFP/10/CAR/07**" and must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

### **Dube TradePort Corporation banking details:**

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session and site meeting for service providers, who have paid for and collected the Bid Documents during the collection period as specified above, will be held at DTPC, 7 Umsinsi Junction, 4<sup>th</sup> Floor, 29° South, La Mercy KwaZulu Natal on, **21<sup>st</sup> September 2017 at 11:00.**

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Enquiries should be directed via email: [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za).

## **CLOSING TIME & DATE FOR SUBMITTING RESPONSES**

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **3<sup>rd</sup> October 2017**. Documents should be clearly marked "**PROVISION OF DUBE TRADEPORT AIROAD FLEET SERVICE, MAINTENANCE AND REPAIRS CONTRACT FOR A PERIOD OF THREE (3) YEARS**"