



Request for Proposal (RFP) Invitation:

DEVELOPMENT OF AN ORGANISATIONAL DESIGN AND PUBLIC ENTITY HUMAN RESOURCE PLAN (2010-2013) FOR THE DUBE TRADEPORT CORPORATION

REF: DTP/RfP/1/ADM/2/2010

The Dube TradePort Company (DTPC) is a Section 21 Company established by provincial government as a special purpose vehicle to facilitate the development of a world class aviation linked export platform which will serve as a catalyst for sustainable job creation and private sector investment. The Dube TradePort is a long term master planned development phased over the next 60 years, as the single largest strategic infrastructure development in KwaZulu-Natal that will impact on local, provincial, national, regional and international global supply chains. DTPC facilitates and manages the project development, planning and construction of the first phase of the master plan. Draft legislation has been published to transform the Section 21 Company into a Section 3C public entity in terms of the PFMA

INVITATION TO SUBMIT A PROPOSAL

DTPC seeks to appoint a professional firm specialising in organisational design and human resource management to develop a suitable organisational design; human resource plan and transition plan of the new public entity. The phases of the project could include:

- Organisational design (and related activities)
- Public entity HR plan & Transition plan
- Policies and procedures
- Implementation

QUALIFICATIONS

The service provider should have a strong organisational design capability; extensive experience in human resource consulting; sound financial management experience and a good understanding of the public sector within South Africa.

Dube TradePort is a provincial government initiative funded by the Department of Economic Development in the province of KwaZulu-Natal. In order to promote local economic development and

skills development in KZN, candidates will be required to have a head office or significant presence and capability in KZN.

DELIVERABLE

The key requirement is to develop a suitable organisational design and an aligned human resource plan that takes into accounts the operational requirements of the new public entity and to assist DTP with the transition into the public entity. The Request for Proposal documents set out in detail the information that is to be submitted by prospective bidders, the evaluation process, criteria and bid rules.

Enquiries: leigh@dubetradeport.co.za

Document Fee: Non-refundable document fee of R1, 000 (one thousand rand) per document. Only electronic transfers or bank guaranteed cheques made out to Dube TradePort will be accepted. If required, a referenced RfP document could be emailed once proof of payment is received.

Request for Proposal Documents available from Monday, 22 February 2010 between 09h00 and 16h00 Monday to Friday from the Dube TradePort offices, 15th Floor, The Marine, 22 Gardiner Street, Durban, 4000

Closing Date: The RfP's must be submitted separately in the "tender box" at the Dube TradePort offices on or before 11h00, South African time on Thursday 11 March 2010.