

## ANNEXURE 2 - AUTOMATICALLY AVAILABLE RECORDS

Description Of Category Of Records Automatically Available In Terms Of Section 15 (1) (A) Of The Promotion Of Access To Information Act, 2000	Manner Of Access To Records (E.G. Website) (Section 15 (1) (B))
<b>FOR INSPECTION IN TERMS OF SECTION 15 (1) (A) (I):</b>	
<p><b>Annual Reports</b></p> <p><b>Media Statements</b></p> <p><b>Newsletters</b></p> <p><b>Approved Strategic Plans</b></p> <p><b>Annual Performance Plans</b></p> <p><b>Employment Equity Plan</b></p> <p><b>Employment Equity Report</b></p>	<p>These records are available for inspection at Dube TradePort on request via the following means:</p> <p>Post</p> <p>Deputy Information Officer, Dube TradePort, PO Box 2017 Durban. 4000</p> <p>Tel: 032 814 0000</p> <p>Email: <a href="mailto:Tanya.Wingfield@dubetradeport.co.za">Tanya.Wingfield@dubetradeport.co.za</a></p> <p>Website: <a href="http://www.dubetradeport.co.za">www.dubetradeport.co.za</a></p>
<b>FOR PURCHASING IN TERMS OF SECTION 15 (1) (A) (ii):</b>	
<p><b>Tender Documents</b></p>	<p>The records can be purchased from the Supply Chain Management Division</p>
<b>FOR COPYING IN TERMS OF SECTION 15 (1) (A) (ii):</b>	
<p><b>Annual Reports</b></p> <p><b>Media Statements</b></p> <p><b>Newsletters</b></p> <p><b>Approved Strategic Plans</b></p> <p><b>Annual Performance Plans</b></p> <p><b>Employment Equity Report</b></p>	<p>Copies of these records may be obtained on payment of the prescribed fee.</p> <p>These records may be accessed at Dube TradePort on Request via the following means:</p> <p>Post</p> <p>Deputy Information Officer, Dube TradePort, PO Box 2017 Durban 4000</p> <p>Tel: 032 814 0000</p> <p>Email: <a href="mailto:Tanya.Wingfield@dubetradeport.co.za">Tanya.Wingfield@dubetradeport.co.za</a></p> <p>Website: <a href="http://www.dubetradeport.co.za">www.dubetradeport.co.za</a></p>

**AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15 (1) (A) (iii):**
**Database Application Forms**
**PAIA Manual**
**Brochures**
**Annual Financial Statements**

Copies of these records are available free of charge,

They may be accessed at Dube TradePort on

Request via the following means:

Post

Deputy Information Officer,

Dube TradePort,

PO Box 2017 Durban 4000

Tel: 032 814 0000

 Email: [Tanya.Wingfield@dubetradeport.co.za](mailto:Tanya.Wingfield@dubetradeport.co.za)

 Website: [www.dubetradeport.co.za](http://www.dubetradeport.co.za)

## 2. Fees payable

The only fee payable (if any) for access to a record included is a prescribed fee for reproduction.

## 3. Deleting part of the requested records

The Information Officer may delete any part of a record contemplated in subsection (1)(a) of Section 15 of the Act, which on a request for access, may or must be refused in terms of Chapter 4 of this Part. Section 11 and any other provision in this Act related to that section do not apply to any category of records included in a notice in terms of subsection (2)". Section 11 deals with the "Right of access to records of public bodies".