

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION



INVITATION FOR PROPOSALS FOR THE PROVISION OF INTERNAL AUDIT SERVICES FOR DUBE TRADEPORT CORPORATION (DTPC) FOR A THREE (3) YEAR PERIOD REF NO.: DTP/RFP/04/FIN/06/2016

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC invites professional firms specialising in internal audit and who are registered with SAICA/IRBA to submit proposals for the provision of internal audit services for DTPC and its subsidiary over a three (3) year period commencing 2016/2017 to 2018/2019.

The scope of work shall be conducted in accordance with the Standards of Professional Practice of the Institute of Internal Auditors (IIA), King Code on Corporate Governance III (and King IV when applicable), Framework for Managing Programme Performance Information (FMPPi) and the Public Finance Management Act (PFMA). It includes assessing, reporting and making recommendations on the various aspects of internal control and risk assessment as it pertains to the achievement of the objectives of DTPC.

EVALUATION OF THIS BID

All proposals will be evaluated in following stages – compliance and functionality evaluation will be assessed first and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2011 using the 90/10 basis of evaluation.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will be available **from Monday, 15th August 2016** until **Tuesday, 23rd August 2016** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R1, 000.00** (one thousand Rands) must be paid via EFT prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. The DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, **“RFP/04/FIN/06”** and **must clearly identify the Bidder**, e.g. **“ABC Consortium”**. Electronic versions of these documents will be available only on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **compulsory** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, La Mercy, KZN on **Wednesday, 24th August 2016 at 13:00**.

Enquiries should be directed to Vanishree Naidoo via email: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted to the **DTPC** offices on or before **11h00**, South African time on **Tuesday, 6th September 2016**. Documents should be clearly marked **“PROVISION OF INTERNAL AUDIT SERVICES FOR DTPC FOR A THREE (3) YEAR PERIOD”**